



2011 Exhibitor Terms & Conditions

1. **MERCHANDISE REMOVAL** - No exhibits, part of an exhibit or merchandise may be removed from the building(s) until after 4:30pm on Monday March 5, 2011 without written permission from KF Events on behalf of WSIPC. Early removal may result in a \$100.00 charge.
2. **DISPLAYS** - No signs, partitions, apparatus, shelving, etc., may extend more than 10 feet above the floor along the rear of an exhibit without permission from KF Events on behalf of WSIPC.
3. **LIABILITY** - The Exhibitor is entirely responsible for the space occupied by him and shall not injure, mar or deface the premises. The Exhibitor shall not drive nor permit to be driven, any pins, nails, hooks, tacks, or screws in any part of the building(s). Furthermore, Exhibitor shall not affix to the walls or windows of the building(s) any advertisements, signs, etc., or use adhesive type material on painted surfaces. The Exhibitor agrees to reimburse the KF Events on behalf of WSIPC for any loss or damage occurring to the premises or equipment.
4. **AISLES** - The aisles, passageways and overhead spaces remain under the control of the KF Events on behalf of WSIPC, and no signs, decorations, banners, advertising matter or exhibits, will be permitted in those areas except by permission of the KF Events on behalf of WSIPC. All exhibits and personnel must remain within the confines of their own spaces and no Exhibitor will be permitted to erect signs or display products obstructing the view, or displays of other Exhibitors.
5. **SPACE** - The contracted space is to be used solely by the Exhibitor whose name appears on the contract and no portion can be sublet or assigned. The Exhibitor shall forfeit his right to the space, all prepaid space costs and upon demand pay any balance owing to KF Events on behalf of WSIPC if he fails to occupy or use his space or to have his exhibit completed and in place by the day before the opening day of the show. If Exhibitor forfeits the space, KF Events on behalf of WSIPC may re-let the space without liability. This agreement does not reserve for, nor guarantee any space, a specific area or space priority, right of first refusal or any other manner of participation in any future show.
6. **STAFFING** - Registration for two exhibit staff are included in the space costs, additional staffers are charged \$25 each.
7. **RESTRICTIONS** - KF Events on behalf of WSIPC reserves the right to restrict or remove exhibits that have been falsely entered, violate this agreement or are deemed by KF Events on behalf of WSIPC, in its sole discretion as, unsuitable or objectionable. Exhibits deemed unsuitable or objectionable must be removed if the conditions are not immediately corrected after one verbal warning. Unsuitable and objectionable exhibits include, but are not limited to, noise, public address systems, persons, animals, conduct, printed matter, odors, food, or anything objectionable to KF Events on behalf of WSIPC or the general public. The exhibits removed under this paragraph shall not receive a refund. No helium-inflated balloon may be distributed or sold. Food product giveaways must be no larger than bite-size.
8. **COMPLIANCE** - All exhibits must comply with all city, state and federal laws, ordinances, regulations and fire marshal instructions. Any and all city, state or federal licenses, inspections or permits required by law of any exhibitor in the installation or operation of his display shall be obtained by the exhibitor at his own expense prior to the opening of the show. Exhibitors must have in their possession at the show any licenses or permits required by the city or the state.
9. **CANCELLATIONS** - Written, Fax or Phone cancellations must be received before Wednesday, February 15, 2011 and are subject to a \$100.00 administrative fee. Cancellations received after February 15, 2011 will not be refunded.
11. **LIABILITY OF MANAGEMENT** - In the event that the show is cancelled, delayed, interrupted or not held as scheduled for any reason, Exhibitor's damages shall be limited to the cost of the reserved space paid to KF Events on behalf of WSIPC and in no event shall KF Events on behalf of WSIPC be liable for damages or expenses in excess of the cost of the reserved space paid to KF Events on behalf of WSIPC. In the event of any breach of contract other than cancellation, delay, interruption, or show not held as scheduled, Exhibitor's damages shall be limited to the cost for the reserved space paid to KF Events on behalf of WSIPC.
12. **EXHIBITOR MERCHANDISE** - Exhibitors may not sell any merchandise at the conference.
13. **MANAGEMENT** - KF Events on behalf of WSIPC shall determine the exhibit hours the show will be open to the public each day.

***Approval to these Terms will be made during the registration process.**